

CONSTITUTION OF THE INDIAN NUCLEAR SOCIETY

ARTICLE-1: NAME

1.1 The name of this Society is **INDIAN NUCLEAR SOCIETY**, which may be referred to in abbreviated form as INS and is referred to as the Society in the rest of this document.

ARTICLE-2: ADDRESS

2.1 The registered office is located at “Nuclear Engineering Laboratory, Department of Mechanical Engineering, Indian Institute of Technology, Powai, Bombay-400076”. The registered office may be changed to any other address by a special resolution adopted at the General Body of the Society.

ARTICLE-3: OBJECTIVES

3.1 The objectives of the Society inter-alia are the following:

- (a) to promote the advancement of nuclear science, engineering and technology related to the atomic nucleus, and of allied sciences and arts;
- (b) to aid in the integration of the several disciplines constituting nuclear science, engineering and technology;
- (c) to encourage research in nuclear science, engineering, technology and allied fields;
- (d) to establish scholarships, grants and awards useful in furthering the foregoing objectives;
- (e) to hold meetings for the presentation and discussion of scientific and technical papers;
- (f) to prepare and disseminate information related to nuclear science, engineering and technology through journals, books, pamphlets, reports and other information media appropriate to a scientific and technical society;
- (g) To co-operate with government agencies, educational institutions, and other organisations having the same or similar purposes; and
- (h) To engage in such other activities as may be appropriate for the fulfillment of the objectives of the Society

3.2 The society is a non-profit non-trade union organisation engaged in the fulfillment of the objectives stated above.

ARTICLE-4: MEMBERSHIP

4.1 The Society has the following classes of membership;

- (a) Member
- (b) Life Member
- (c) Associate Member
- (d) Emeritus Member
- (e) Patron
- (f) Affiliate Society
- (g) Corporate Member

Additional classes of Membership can be introduced as deemed necessary by the Executive Committee with the approval of the General Body.

4.2 The Executive Committee may admit any person having the required educational qualifications and professional experience (vide paras 4.3 and 4.4) as Member/or Associate Member in accordance with the procedures provided in the Rules of the Society.

4.3 A Member or Life Member shall have

- i) a degree or its equivalent from a recognised university or institution and shall be engaged for not less than five years in
or
 - ii) shall be engaged for not less than ten years in:
 - a) Education & Training
 - b) Research and Development
 - c) Design, Engineering, Construction, Commissioning, Operation and Maintenance of Nuclear Installation;
 - d) Design, Manufacture, Testing and supply of Nuclear Equipment and/or instrumentation or Services;
 - e) Safety and Regulatory Functions
 - f) Consultancy in the above fields.
- He shall have the right to vote and contest for any office of the Society.

4.4 An Associate Member is an individual engaged in:

- a) Education and training or
- b) Study in a course leading to a degree or its equivalent from a recognised university or institution;
- c) Design, Engineering, Construction, Commissioning, Operation or Maintenance of Nuclear Installation;
- d) Design, Manufacture, Testing and Supply of Nuclear Equipment and/or Instrumentation or Services;
- e) Safety and Regulatory Functions related to Nuclear installations;
- f) Consultancy in the above fields.

4.5 Emeritus Member: The General Body may elect a person of eminence in the field as “Emeritus Member” on the recommendation of the Executive Committee.

4.6 Patron: The executive Committee may admit any person supporting and promoting the objectives of the Society (vide Article 3) as Patron of the Society.

4.7 Corporate Member: The Executive Committee may admit any corporate body supporting and promoting the objectives of the Society (vide Article 3) as Corporate Member of the Society.

- 4.8 Affiliate Society: The General Body of the Society may admit as Affiliate Society any professional association engaged in any specialized area of nuclear science, engineering or technology and having objectives consistent with those of the Society (Article 3)
- 4.9 The procedures for admission to the different classes of membership, the admission fees and membership fees payable annually or in lump sum, and the duties, rights and privileges pertaining to each class of membership are provided in the Rules of the Society.
- 4.10 The General Body of the Society has the right to revoke the membership of any member who violates the rules of the Society or jeopardises the objectives of the Society. The procedures for such action are provided in the Rules of the Society.

ARTICLE-5: ADMINISTRATION

- 5.1 An Executive Committee elected by the General Body shall be responsible for the day-to-day functioning of the Society. The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer and not less than 5 and not more than 7 members. Immediate past President shall be a member of the executive committee.
- 5.2 The Executive functions of the Society shall be performed by the Secretary in accordance with the decisions taken by the Executive Committee.
- 5.3 The term of the Executive Committee shall be for a period of two years. No member shall continue to be President, Vice-President, Secretary or Treasurer for more than two terms. No Members of the Executive Committee shall receive honorarium, remuneration or any compensation for the services rendered by him to the Society.
- 5.4 Meetings of the Executive Committee shall be presided over by the President or in his absence, by the Vice-President. In the absence of both, Members present shall choose a person to chair the Meeting.
- 5.5 The Executive Committee may appoint special standing committees to fulfill the objectives of the society as defined in Article (3).

ARTICLE-6: FINANCES & ACCOUNTS

- 6.1 Financial support to the Society in the form of contributions other than those accruing from membership subscription may be obtained from grants, donations, or gifts to the Society, which are duly approved by the Executive Committee. Additional sources of revenue may include funds accruing from publications, seminars, meetings or other activities. No grants, donations or gifts may be accepted by the Society if the acceptance prejudices or compromises the objectives and purposes of the Society.
- 6.2 There shall be a Board of Trustees for the Society consisting of four members out of which at least two shall be Life Members. The trustees shall be elected by the General

Body of the Society and shall hold office for a term of two years. The powers and functions of the Board of Trustees shall be as defined in the Bombay Public Trusts Act.

- 6.3 The Board of Trustees shall control all immovable property. The Trust Fund of the Society is herein defined.
- 6.4 The Trust fund shall consist of (a) all donations except those made for specific activities of the Society, (b) all subscriptions paid by members (both individual and corporate bodies) on a non-recurring basis, (c) the admission fees of members of all classes, and (d) twenty five percent of the net income after the end of each year which shall be transferred to the Trust Fund.
- 6.5 During each financial year, the Board of Trustees of the Society shall allocate towards expenditure by the Executive Committee, from the income arising out of the investment or the application of the Trust Fund.
- 6.6 The Executive Committee shall control the General Fund of the Society as herein defined.
- 6.7 The General Fund of the Society shall consist of (a) the balance in the General Fund from the previous years, (b) the subscriptions of Members received on an annual basis, (c) all donations, grants etc. made for specific activities of the Society, (d) the allocations made by the Board of Trustees of the Trust Fund, and (e) any earnings made by the Society through the organisation of exhibitions, conferences, publications and any legally permitted activity.

Accounts

- 6.8 The Society's Funds shall be held in the name of the Society in one or more bank accounts of a schedule bank. The account shall be operated by any two among the President, Secretary or Treasurer.
- 6.9 The Treasurer shall be responsible for the maintenance of the books of accounts of the Society.
- 6.10 The financial year of the Society shall be from January 1st to December 31st of any year.
- 6.11 The account of the Society shall be audited by a certified public Accountant appointed by the General Body.
- 6.12 Once a year the Executive Committee shall present an audited financial statement to the General Body.

ARTICLE-7: GENERAL BODY

- 7.1 The General Body shall consist of all Members of the Society with voting rights. Each Member of the General Body shall have only one vote.

- 7.2 The President, or in his absence, the Vice-President of the Society shall preside over all meetings of the General Body and it shall be the duty of the Secretary to circulate an agenda which covers all business that is sought to be brought to the General Body at least fifteen days prior to the convening of the General Body Meeting. The agenda shall be circulated to all members of the General Body by a notice specifying the date, time and venue of the General Body meeting.
- 7.3 The General Body shall meet at least once a year, preferably within three months of the close of the financial year, to transact the following business.
- (a) Examine and adopt reports and recommendations of the Executive Committee;
 - (b) Examine and adopt the audited accounts;
 - (c) Elect members of the Executive Committee;
 - (d) Prescribe the annual subscription;
 - (e) Appoint the external auditor and fix the remuneration to be paid, and
 - (f) Perform any other functions that may be required by the Constitution.
- 7.4 The quorum for General body meeting shall be one-third of the total number of members of the Society or 50 whichever is less. If there is no quorum, the meeting shall be adjourned by at least half an hour and at the adjourned meeting the business of the original meeting shall be conducted and no quorum will be necessary.
- 7.5 A Special General Body meeting may be summoned on request from a majority of the Executive Committee or on requisition from one-fifth of the total members on the rolls of the Society or 25 members whichever is less. The Secretary shall circulate to the members, information regarding the impending General Body meeting at least fifteen days in advance of the proposed date for such a meeting. The scope of the Special General Meeting convened as above shall be restricted to the specific purpose for which it was requisitioned. Rules and procedures applicable to General Body meeting shall apply to Special General Body meeting. Quorum for the meeting shall be the same as specified for the General Body meeting. If the requisite quorum is not present within half an hour after the appointed time for the meeting, the Special General Body meeting shall be dissolved.
- 7.6 Minutes of deliberations of the General Body and the Executive Committee meetings shall be maintained by the Secretary.

ARTICLE-8: BRANCHES

- 8.1 When desired by more than 20 members having the right to vote, a Branch of the Society may be established by the procedure provided in the Rules of the Society.
- 8.2 A Branch can be formed for close lying cities of town grouped together. The Executive Committee has the right to redefine the geographical limits of any Branch. The decision of the Executive Committee shall be binding on the Branch.

- 8.3 The procedure to form a branch shall be as follows:
- a) Members in the geographical region, city or town proposed to be covered by the branch shall convene a meeting and adopt a resolution proposing the formation of the branch. Such a resolution shall be signed by at least 20 members having the right to vote.
 - b) The meeting shall elect an ad-hoc Branch committee consisting of a Chairman, a Secretary, a Treasurer and four other committee members.
 - c) The ad-hoc Branch Committee shall petition for the formation of the Branch to the Committee.
 - d) The Committee shall consider all the aspects essential to the welfare of the Society in evaluating the petition and may accord sanction for the establishment of the Branch. The formation of the Branch shall, however, be subject to approval of the General Body at its next meeting.
 - e) Thereupon, the ad-hoc Branch Committee shall be replaced by a Branch Committee, duly elected by the General Body of the branch in a Branch General Body meeting.
 - f) The Committee shall give formal recognition to each branch in the form of a standard charter which shall contain the branch's name, headquarters, location, geographical limits and the date on which the charter was granted and shall bear the signature of the Society. The charter, inter-alia shall ensure that a local branch functions as per the rules and regulations of the Society, and that all members of Society normally residing in or employed within the geographical limits of the branch are members of the local branch concerned.
- 8.4 Each branch shall be managed by a Branch Committee consisting of three office bearers and for other Committee Members all elected by the Branch General Body. The office bearers of the Branch shall be a Chairman, a Secretary and a Treasurer. Only eligible members of the Society falling within the geographical limits of the Branch shall be elected to the Branch Committee.
- 8.5 The clauses applicable to the Committee are also applicable to the Branch Committee with the replacement of the words "Committee", "Society" and "General Body" by the words "Branch Committee", "Branch" and "Branch General Body" respectively. The meeting of the Branch Committee shall be presided over by the Chairman and in his absence; the Branch Committee Members shall choose a person from themselves to chair the meeting.
- 8.6 The Secretary of each branch shall forward to the Secretary of the Society periodic reports on the activities of the Branch.
- 8.7 The audited statement of accounts of the Branch shall be submitted to the Society at the end of every financial year of the Society.
- 8.8 The Branch shall deposit in the General Fund of the Society the Annual Membership subscription collected from members covered by the Branch and shall draw, when needed, the amount so deposited with concurrence of the Committee.
- 8.9 The Branch Committee shall deposit in the Trust Fund of the Society (a) the admission fee of all members (b) the lump sum subscriptions paid by members on a non-recurring basis, (c) any donations, grants etc. except those made for specific activities of the Branch.

- 8.10 The Board of Trustees or the Committee, as the case may be, may allocate funds out of the Trust Fund or the General Fund of the Society to support any specific activities of a Branch.
- 8.11 Fifty percent of any amount in excess of Rs.10,000/- in the General Fund of the Branch at the end of the financial year shall be transferred to the Trust Fund of the Society.
- 8.12 The Branches may raise funds for specific purposes after informing the Committee and ensuring that there is no objection from the Committee.
- 8.13 The clauses under Article (6) of the constitution governing the accounts of the Society are also applicable to the accounts of the branch with the replacement of the words "Society" and "General Body" by "Branch" and "Branch General Body", respectively.
- 8.14 The Clauses under Article (7) of the General Body of the Society are also applicable to the branch with the words "Society", "President" and "General Body" replaced by "Branch", "Chairman" and "Branch General Body", respectively.
- 8.15 The Committee may suspend and/or initiate action for closing a Branch after careful consideration and examination of the situation, if
- a) The Branch Committee or the said Branch adopts a resolution for closure of the Branch and communicates to the Committee, or
 - b) The Branch fails to maintain at least 20 members with voting right, or
 - c) The Committee considers any activity of the branch detrimental to the interest of the Society.

In such an event the Committee shall give the Branch at least three months' notice and shall consider any explanation the Branch might have been asked to tender.

If the Branch Committee objects to the closure, the Committee shall bring the matter to the General Body for discussion.

However, the final closure of the Branch shall be got approved by the General Body of the Society.

ARTICLE-9: EXPRESSION OF SOCIETY'S POSITION

9.1 Limitations

Neither any office bearer nor any individual member (whatever his status or position in the Society) shall represent any opinion or position in any matter technical or non-technical as being the official position of the Society or any of its branches without the prior approval of the Executive Committee.

9.2 Indemnification

Any person or his heirs, executors, administrators or assignees, made a party to any action, suit, or proceeding by reason of the fact that such person was an office bearer of the Society shall be indemnified by the Society against reasonable expenses, so long as in the opinion of a majority of the Executive Committee, such person's actions were made in

good faith, for purpose reasonably believed to be in the best interests of the Society and reasonably believed not to be unlawful.

9.3 Rules of Conduct

Operation of the Society and its constituent units shall be governed by this Constitutions and rules that may be framed by the Executive Committee. All such rules shall be got approved by the General Body.

ARTICLE-10: AMENDMENTS TO THE CONSTITUTION

10.1 Amendment to the Constitution may be proposed by:

- (a) The Executive Committee or
- (b) A petition bearing the signatures of 1/5th of the total membership of the Society or 25 members whichever is less.

10.2 Any petition for Amendments to the Constitution should be submitted to the Executive Committee at least two months prior to the proposed date of the General Body meeting at which such amendments will be discussed.

10.3 The constitution may be amended by the affirmative vote of the at least 2/3rd of those present and voting at the General Body meeting.

10.4 Amendments to the Constitution shall not be considered in an adjourned General Body meeting.

ARTICLE 11: DISSOLUTION OF THE SOCIETY

11.1 A decision to dissolve the Society can be reached at any special meeting of the General Body provided a proposal to that effect had been sent to the Executive Committee at least two months in advance of the said meeting. A proposal to dissolve the Society shall be made either by the Executive Committee or two-thirds of the total number of members of the Society having voting right. Approval of the proposal to dissolve the Society shall require the affirmative vote of two-thirds of the total number of members of the Society having voting right.

11.2 If dissolution had been approved, the residual General Fund of the Society shall be disposed of, in a manner decided by the General Body of the Society.